

TRANSFERRING TO Alameda County?

We call this process “portability”



Things you need to know...

- ✓ **The Housing Authority will process your portability packet as it is received.** If you have household composition or income changes, process them with your current Housing Authority and have the changes included in your portability packet. *It is important that your family's income and composition are current before moving into a new unit.*
- ✓ **HACA has 3 options for receiving your portability information:**
 1. Your Housing Authority can mail your portability packet to the address below.
 2. You may hand-carry the packet to our office. The packet must be in a sealed envelope from your Housing Authority. We have a 24-hour secured drop box available.
 3. Portability packets may be emailed to portabilityteam@haca.net
- ✓ **Attend your Portability Intake Appointment.** HACA staff will contact you within 3 business days of receiving your portability packet to schedule your family for an Intake appointment. Expect for this appointment to last about 1 hour. ALL adults in the household must attend this appointment.

Visit our website for information about the cities we serve, which Housing Authorities we are billing and absorbing, our Benefit Payment Standards, and contact information for other Housing Authorities.

If you or one of your family members is a person with a verifiable disability you may at any time during the transfer process, request a Reasonable Accommodation if you require a change, exception or adjustment to a Housing Authority of the County of Alameda rule, policy, practice, or service to take full advantage of our programs or services.



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Portability Contact Information

Housing Authority of the County of Alameda
22941 Atherton Street
Hayward, CA 94541

Portability Fax #:	(510) 537-8236
Portability Scheduling Staff:	(510) 727-8533
TDD:	(510) 727-8551
Website:	www.haca.net