



**PERSONNEL COMMITTEE AGENDA**  
**Special Meeting: September 9, 2020**  
**Time: 7:00 a.m.**

**COVID-19 UPDATE:** Based on guidance provided by the Centers for Disease Control and Prevention, the Shelter in Place Order from Alameda County Public Health officials and Governor Newsom’s Stay-at-Home Order, HACA’s office building is temporarily closed to the public until further notice. **The Personnel Committee will conduct this meeting electronically.** You may participate in this meeting through one of the following options:

**Participate via Zoom Video Conference Platform:**

Members of the public may listen, view, and/or participate in this meeting using Zoom. Using Zoom is free of charge; however, you may have to download the Zoom app to your device. Downloading Zoom is free of charge. To join the electronic meeting using the Zoom video conference platform, you can click on this link: <https://us02web.zoom.us/j/84692773412> or do one of the following:

<b>FROM A DESKTOP OR LAPTOP:</b>
Go to: <a href="https://zoom.us/join">https://zoom.us/join</a>
Enter Meeting ID: 846 9277 3412

<b>FROM A MOBILE DEVICE, E.G., CELL PHONE AND/OR IPAD OR TABLET:</b>
Download the Zoom app to your device. In the app tap on “Join Meeting”
Enter Meeting ID: 846 9277 3412

**Participate via Telephone:**

To access the meeting via telephone: Dial-in#: [1-888-788-0099](tel:1-888-788-0099) (US Toll-Free) and when prompted, enter Meeting ID: 846 9277 3412.

**PUBLIC COMMENT**

To allow the opportunity for all to speak, a time limit of 3 minutes has been set for public speakers wishing to address the Personnel Committee. The Chairperson has the discretion to further limit this time if warranted by the number of speakers.

If you wish to comment on a matter NOT on the agenda, please email your comment to the Commission Clerk at [melissat@haca.net](mailto:melissat@haca.net) preferably by 5:00 p.m. on Tuesday, September 8, 2020. Upon recognition by the Chairperson during Public Comment, state your name, comments and/or questions. Anyone wishing to address the Personnel Committee on an agenda item or on business introduced by the Personnel Committee may do so when the Chairperson calls for comments on the agenda item. Please be brief and limit your comments to the specific subject under discussion. NOTE: Only matters within the Personnel Committee’s jurisdiction may be addressed.

Thank you for your understanding and flexibility during the COVID-19 public health emergency. If you have any questions please contact (510)727-8511 or [melissat@haca.net](mailto:melissat@haca.net).

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<b>1. CALL TO ORDER/ROLL CALL</b>				<b>PAGE</b>
<b>2. APPROVAL OF THE MINUTES OF THE JULY 8, 2020 MEETING</b>				<u>3</u>
<b>3. PUBLIC COMMENT</b>				
		<i>On matters not on the Agenda.</i>		
<b>4. NEW BUSINESS</b>				
	<b>PERSONNEL RULE</b>	<b>DESCRIPTION</b>		
<b>4-1.</b>	7.1	Approval, creation and promulgation of the list of eligibles resulting from the Leasing Services Leadworker exam	<b>ACTION</b>	9
<b>4-2.</b>	1.2	Amendments to Personnel Rules	<b>ACTION</b>	10
<b>5. ADJOURNMENT</b>				